

# Saintbridge Allotment Gardens Association Constitution

## **Name**

The name of the Association shall be the Saintbridge Allotment Gardens Association.

## **Administration**

The Association shall be administered and managed in accordance with this Constitution by the Officers and the other members of the Committee as appropriate.

## **Objects and Aims**

A] To ensure that Saintbridge Allotment Gardens be made available to local residents who wish to follow the recreation of gardening to benefit their health and well-being.

B] To promote all interests of the members in their gardening activities and to take joint action for the benefit and protection of its members.

C] To maintain harmonious and productive relationships with our landowners [Gloucester City Council] and the local community.

D] To promote a sense of vibrant community: to be socially inclusive: to value sustainability: to have regard for environmental protection: to value biodiversity: to promote open communication.

## **Powers**

To raise funds to regenerate and rehabilitate Saintbridge Allotment Gardens and to keep them in good order.

## **Membership**

Membership shall be open to all allotment holders and [subject to the approval of the Committee] persons who are not allotment holders but who are interested in promoting the future of Saintbridge Allotment Gardens. Members who are not allotment holders shall not be entitled to vote at any General Meetings of the Association.

## **Limitation as to Management Responsibilities**

Neither the Association or any Officer or other Committee member will be responsible for any omissions by or actions or activities undertaken by a Member whether on his or her own Allotment or elsewhere. The Officers of the Association will arrange and pay for from the Association's funds an appropriate Insurance Policy to provide cover for the potential liabilities of the Association.

## **Structure**

A Committee of not more than fifteen Members [including the officers as described below] shall be elected by the Members at an Annual General Meeting. All Committee Members shall retire at each Annual General Meeting, but shall be eligible for re-election.

Not less than two Meetings of the Committee shall be held each year. One third of the Members of the Committee will be a quorum for a Committee Meeting.

Such officers as are required to conduct the administration of the Saintbridge Allotment Gardens shall be elected at the Annual General Meeting. These will include Chairman, Treasurer, Secretary and if it is deemed appropriate an Agricultural Consultant.. Officers shall retire at each Annual General Meeting, but shall be eligible for re-election. The Committee may appoint replacement officers in the event that any Officer is unable for whatever reason to continue in that post until the next Annual General Meeting.

An Annual General Meeting shall be held each year, not longer than fifteen months following the previous Annual General Meeting. Ten Members will be a quorum for an Annual General Meeting.

The business of all Committee Meetings and General Meetings shall be limited to matters which are relevant to the Objects and Aims set out in this Constitution. All Committee and all General Meetings shall be minuted. A Member may request to see the minutes of any meeting at a time which is mutually agreeable to the Member and the Secretary at the time.

### Finance

All monies belonging to the Association shall be deposited at a local bank in an account in the name of the Association. Two signatories will be required to authorise spending of funds.

Accounts shall be kept by the Treasurer and approved at the Annual General Meeting. The Association's financial year shall run from 1st April in one year to 31st March in the next year, and the accounts presented to the Annual General Meeting will be calculated as at 31st March.

### Constitution

The Constitution may be altered by a resolution passed by not less than two thirds of the Members present and voting at a General Meeting. The notice of a General Meeting must include notice of the resolution setting out the terms of the alteration proposed.

### Dissolution

If the Association shall, by a decision of at least two thirds of its Members present and voting at an Extraordinary General Meeting cease to exist, all assets shall pass to Gloucester City Council, to be used for the upkeep of the Saintbridge Allotment Gardens.

Date 9th October ..... 2011

Signed [Signature] ..... [Name] Chair

Signed [Signature] ..... Secretary

This amended Constitution was adopted by the Association at a Meeting of Members held at 27th ..... on September ..... 2011.